



Babasaheb Bhimrao Ambedkar Bihar University

Muzaffarpur (Bihar)-842001

{Website:-www.brabu.net} {Phone+Fax No.:- 0621-2243071} {E-Mail Id:-registrar.brabu@gmail.com}

Memo No.....

Dated.....2016

Tender Notice

Sealed tender are invited from the reputed registered security agencies for providing security services for the B.R.A. Bihar University, Muzaffarpur. Interested agencies should quote their rates (typed) in the format. The quoted rate must be as per current wages rate of Bihar Minimum Wages Act & Labour rules. The rate should be per month (26 days). Details of the tender alongwith the format can be obtained from our website (www.brabu.net).

Eligibility Criteria

Tenders in one large envelope marked as "Bid for Empanelment of Security Services" containing two separate sealed envelopes.

1. Envelope 'A' marked with "Technical Bid for Empanelment of Security Services".
2. Envelope 'B' marked with "Financial Bid for Empanelment of Security Services".

Note :- Financial Bids of only those tenderers, who qualify in the technical bid, will be opened.

Technical Bid marked as Cover 'A'

Interested agencies must enclose the following credentials in the Technical Bid marked as Cover 'A'

1. Requisite document showing three years of market standing as Security Services (Certificate from the Institution regarding satisfactory work for Last three years.)
2. Registration No. of the agency.
3. Service Tax Registration No. & Clearance Certificate of Last three years.
4. Copy of PAN Card of the Agency.
5. Copy of latest Income Tax Clearance Certificate Last Three years.

Financial Bid marked as Cover 'B'

Financial Bid should be given in the format below :-

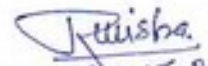
Sl.	Particulars	Wage / Month (Including of all Taxes) (A)	Agency's Commission (Including Service taxes and other Taxes or Obligations) (B)	Total Amount in figure (A+B)	Total Amount in words (A+B)
1.	Supervisor				
2.	Ex-Army man Security Guard (Gunmen)				
3.	Ex-Army man Security Guard (Without Gun)				
4.	Others				

Terms & Conditions :-

1. Rates quoted must be inclusive of all taxes and shall be valid for one year from the date of signing of agreement. Further extension will be given on successful and satisfactory completion of work. However on the revision of minimum wages by the State Government, the minimum wages so revised will be paid.
2. The security agency must be registered under Provident Fund Act, ESI Act and shops & Establishment Act. Copy of registration papers must be provided.
3. The agency will have to provide the personnel throughout the month, in case any person goes on leave then there should be replacement in his / her place otherwise penalty equal to twice the amount payable for that person will be deducted.
4. Uniform (Summer, Winter, rainy season) & other items viz. mobile, torch, battery, whistle, umbrella, Gas Chulha, Cylinder etc. will be provided by the agency for which no payment will be made.
5. All security personnel must submit a proper photo identity card in the University.
6. The security agency will ensure that all its personnel are physically fit and mentally alert and its personnel are properly trained (preferably Ex-Armyman below the age of 50 years) to carry out their duties. Specifically they must be trained to handle public in a polite, professional and disciplined manner.

7. Minimum age of the security personnel should be eighteen years.
8. In case of negligence, dereliction of duty, disorderly behavior, other misconduct by personnel of the agency. the agency will take proper disciplinary action against such personnel. B.R.A. Bihar University, Muzaffarpur will be at liberty to take its own civil / criminal action.
9. This University is not bound to accept the lowest or any other tender or to assign any reason thereof and reserves the right to accept or reject any tender without assigning any reason whatsoever and the decision taken in awarding the work shall be final and can't be subject to arbitration.
10. This University at their option, without prejudice to their rights, hereunder, may cancel the order at any time by giving 30 days simple written notice in case the Agency does not comply with its obligations under the contract.

The last date for submitting the complete tender document is 20th July, 2016 (4:30 P.M.). The Complete tender must reach the office of the undersigned within the aforesaid time limit.


29-06-2016
Registrar